



Board of Trustees

Board Chair, Will Valverde

Trustees: Dianne Izzo, Tom Sgouros, Stacey Weinstein, Michael Donohue, Pamela Rowland

**Board of Trustees Meeting Minutes
Monday, Dec. 9, 2024**

PRESENT WERE: Tom Sgouros, Dianne Izzo, Stacey Weinstein, Will Valverde, Michael Donohue, Pamela Rowland, Megan Weeden (Library Director), Jennifer Boettger (Assistant Director);

1. **Call To Order:** The regular meeting of the Board of Trustees of the North Kingstown Free Library was called to order by Board Chair Will Valverde at 7:00 p.m.
2. Pursuant to RIGL 42-46-6(c) Notice of this meeting has been posted on the Secretary of State's website.
3. **Approval of Minutes of the December 9, 2024 meeting**
VOTED unanimously to approve the minutes of the December 9, 2024 meeting as presented (motion made by Tom Sgouros, seconded by Stacey Weinstein).
4. **Budget & Finance Report—Megan Weeden**
 - a. Library Director Weeden gave a FY25 budget report. 44% of the year has passed and everything is looking on track for the year.
5. **Director's Report**
Library Director presented a short director's report, including statistics.
6. **New Business**
 - a. **Vote/Discussion: Closing at 5 pm on New Year's Eve**
The board VOTED unanimously to close the library at 5 pm on Dec. 31, 2024 for New Year's Eve on a motion made by Mike Donohue and seconded by Tom Sgouros.
 - b. **Discussion/Vote: FY26 Budget Draft**
Library Director presented a draft of the FY26 Budget showing that the library will need an increase in appropriations due to salary contracts. There was also a discussion about including funding to fill one of the vacant coordinator positions but as part-time. There were outstanding questions about Retirement line items and utility line items that Director needs to follow-up with Finance on.

The board VOTED unanimously to include the part-time coordinator position in the budget on a motion made by Tom Sgouros and seconded by Mike Donohue.

- c. **Discussion/Vote: relocation of Trustees meetings to conference room once elevator project is completed**

The board VOTED unanimously to move the Trustees monthly meetings back to the conference room once the elevator is back in service on a motion made by Mike Donohue and seconded by Pam Rowland.

7. **Public Comment:** There was no public comment.

8. Adjournment: VOTED unanimously to adjourn at 8:10 p.m. (motion made by Stacey Weinstein, seconded by Mike Donohue).

Respectfully submitted, Megan Weeden, Library Director