

**BOARD OF TRUSTEES
NORTH KINGSTOWN FREE LIBRARY
MINUTES**

OCTOBER 5, 2009

PRESENT WERE: Barbara Burgess, Patricia Carlson, Joan Ehrhardt, David Layman, Paul Sollitto, and Tom Sgouros. Excused absence: Richard Moore and Susan Aylward

1. **Call to Order-** The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, October 5, 2009, in the Conference Room was called to order by Chair Patricia Carlson at 7:30 P.M.
2. **Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.**
3. **Minutes of the September, 14, 2009 meeting** – VOTED to approve the minutes of the September 8, 2008 meeting on a motion by Tom Sgouros, seconded by Barbara Burgess.
4. In the Director's absence, Chair Pat Carlson presented the Director's report. The items of discussion were:
 - a. Board members discussed making some sort of memorial donation in memory of Susan Aylward's parents. Types of gifts and memorial donations were discussed as options. The question was raised as to whether or not the Board, as a non-profit entity, could legally make such a gift. After much discussion, the Board decided to take no further action in light of concerns over the legality and appropriateness of any such motion. Further discussion will occur at the November meeting.
 - b. Pat Carlson spoke on behalf of Susan Aylward about the superb job that Sue Moreland has been doing during the Director's absence. Carlson indicated that she had spoken to Sue Moreland and offered help, but Sue Moreland had everything under control.
 - c. Pat Carlson mentioned that there had been no further action on the repair of the chair that was soiled by a patron. If money is not received soon, she will contact the patron for his contribution.
5. The Board discussed the status of the reclassification/job description project. A memo has been sent to the Town Manager with the request that he send it on to the union by Nov. 30, 2009, so that we can build a budget using new salary figures. A motion was made by Barbara Burgess and seconded by Dave Layman to forward the reclassification materials to the proper individuals and groups. The motion carried.
6. The Board discussed Programming Guidelines for programs held in the Public Meeting Room. There was discussion about whether or not the meeting room can be used for fundraising by groups and whether or not programs can be videotaped. It was decided that the library should do a better job of monitoring groups that try to sell materials in the meeting room. A motion was made by Dave Layman and seconded by Joan Ehrhardt that the Programming guidelines set forth in our memo be passed. The motion carried.
7. **Other-** There was no other business to come before the Board.

The meeting was adjourned at 7:58

Respectfully submitted-
Patricia B. Carlson

